



THE GRAND TERRACE AREA CHAMBER OF COMMERCE

MARKET NIGHT BYLAWS

GRAND TERRACE CHAMBER OF COMMERCE

21900 Barton Rd. Suite 102
Grand Terrace, CA 92313

Website: www.gtchamber.com **Email address:** office@gtchamber.com

*Every 3rd Monday 4:30 pm to 8:00pm
Held at Azure Hills Church
22633 Barton Road
Grand Terrace, Ca 92313*

I. THE GRAND TERRACE MARKET NIGHT PHILOSOPHY:

1. The Grand Terrace Market Night is created to promote the Businesses and Producer's of Grand Terrace for the benefit of consumers, to expose community members and visitors to the City of Grand Terrace as a retail, social and civic active community.
2. Space preference will be allocated by the Market Manager using the following priorities in order of their importance:
 - a. Market safety
 - b. Separation of certified and non-certified sellers
 - c. Overall balance of the market (product variety)
 - d. Market space availability
3. To establish and maintain a marketable balance of products, the Market Manager has the right to deny a new business, grower or vendor access to the market.

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II. TIME AND LOCATION

The Grand Terrace Area Chamber of Commerce Market Night rules are set for our present location at Azure Hills Church Parking Lot (Corner of Barton Rd & Palm Ave). Every 3rd Monday of the month from 4:30 pm to 8:00 pm.

III. THE FOLLOWING RULES AND REGULATIONS APPLY TO ALL SELLERS OF PRODUCTS AND SERVICES, FOOD VENDORS, AGRICULTURAL AND NON-AGRICULTURAL.

SECTION A. BECOMING A QUALIFIED SELLER:

1. Complete an application to sell form and submit this to the Market Manager.
2. Post and give the Market Manager copies of Current Appropriate Licenses, Certified Producers Certificate (CPC) and all other necessary certificates (nursery, organic, public health, sellers permit, etc.).
3. Provide the Market Manager with a copy of your vehicle liability insurance for all vehicles that will be driven to the market.
4. Read, agree and adhere to the Market Night Rules and Regulations.
5. Obtain prior permission from the Market Manager to sell at the market.
6. Sell at the stall space designated by the Market Manager.

SECTION B. AT YOUR STALL (10 X 10 Space)

1. All scales must bear from the county of origin, a current seal from the Department of Weights and Measures. All scales must face the customer.
2. All prices must be clearly posted. Collusion among sellers to raise prices or any attempts to influence a seller to increase prices are strictly prohibited. All necessary certifications will be conspicuously posted.

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3. Stall illumination will be responsibility of each vendor, battery operated lights and small generators are allowed following safe guidelines.
4. Sellers must maintain their stall space in a clean and sanitary condition. All garbage must be taken away with you at the end of the day. No large items or excess produce scraps may be placed in the garbage cans within the Market area.
5. Each month your assigned stall space must be left in the same condition that it was in when you arrived otherwise you will be fined \$25.00 (this will be strictly enforced).
6. Containers used in the sale of any produce must have all words of misidentification obliterated.
7. Sellers must notify the Market Night Manager (909-783-3581) if they will not be selling on any given market day. Notification must be given no later than **2:00pm on the day prior to the market day.**
8. **Rain Policy:** The Market Night Rain policy will be determined by the forecast on the Weather Channel's website, www.weather.com at noon. Should the forecast predict a 60% chance of rain at 4 pm or later, Market Night will be cancelled for the evening. (Vendors please refer to this source for Market cancellation)

SECTION C. ISSUES OF SAFETY

1. Sellers must enter/leave at the time and in the direction directed by the Market Manager and the Grand Terrace Law Enforcement entities. Any vendor not in compliance of this rule will not be allowed to sell at the Market.
2. Any seller not in their stall space 15 minutes BEFORE the opening of the market WILL NOT be allowed to drive into the market. All vehicles must be out of the way by no later than 4:15 pm.

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3. Sellers may not move their vehicles within the market until **8:00 pm** and when it is safe to do so. **Pedestrians always have the right of way.**
4. Vendors must securely anchor all umbrellas, canopies and awnings to prevent any damage or injury.
5. Vendors have the responsibility for the safety and behavior of their own children.
6. Public Health dictates the following regarding sampling of food products:
 - a. Keep samples in clean, covered containers.
 - b. Use toothpicks to distribute samples.
 - c. Have a garbage pail for trash, pits, seeds and peels.
 - d. Use clean, disposable plastic gloves when cutting produce for samples.
 - e. Produce intended for sampling should be washed and free of dirt.
 - f. Utensils and cutting surfaces shall be washed and sanitized with chlorine solution of one tablespoon of liquid bleach per gallon of water, which is available at your stall.
 - g. Cutting surfaces shall be smooth, non-absorbent and cleanable.

Failure to follow these rules will result in your not being able to sell at the Grand Terrace Chamber of Commerce Market Night.

7. All edible products must be stored at least 6 inches off of the ground.
8. No live animals are allowed in any area of the market. **Guide dogs are exempt.**

SECTION D. DEALINGS WITH EACH OTHER

1. Civility: Sellers, consumers and management are expected to maintain high standards of honesty and conduct themselves at all times in a courteous and helpful manner. Unreasonable or outrageous behavior is grounds for suspension from the market.
2. Intoxication or conspicuous consumption of drugs or alcohol by a vendor at the market is prohibited.

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3. Smoking is prohibited at the Market Night by vendors or guest.
4. Vendors shall not interfere, verbally or physically with the activities of other market participants. All questions or complaints should be directed directly to the Market Night Committee. The Committee should respond appropriately.
5. Stall fees for each market day, shall be \$10.00 for vendors of the city of Grand Terrace, Vendors from outside of the city shall be charged \$20.00 All stall fees will be collected by the second Friday of each month by the Market Manager.
6. Agricultural vendors must provide the Market Manager with an accurate load list at end of each market day. As State regulation (AB593) stipulates that the load list must contain the following information – information which will be kept in the market file for not less than eighteen months. If an accurate load list is not provided, the market Manager is required to report the vendor to the Agricultural Commissioner.
 - a. Identity of each product sold as it appears on the CPC.
 - b. Quantity of each product sold at the market.
 - c. Name of vendor/grower and business/farm name.

SECTION E. CERTIFICATION REQUIREMENTS

1. No Peddling of products uncertified, or certified in violation of California Direct Marketing Law. Violators will be referred to the Department of Agriculture and either fined, suspended, or both.
2. Growers may NOT use the word “organic.” Either by signage or verbally unless they are registered with the county as organic or are certified with the California Certified Organic Farmers. Their organic registry and/or certification paper must be displayed at the point of sale.

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3. A certified producer or his/her employee can sell for one other certified producer per year provided the following criteria are met:
 - a. The agricultural products are separated and identified by each certified producer's valid certificate at point of sale.
 - b. The certified producer selling with a second certificate is also offering agricultural produce of his/her own which is of greater volume by weight or dollar than that of the second certificate product.
 - c. Prior to sale, the Market Manager has obtained written authorization verifying that the certified producer selling on behalf of the second has authority to do so.
 - d. Current copies of ALL pertinent certified producers' certificates are given to the Market Manager prior to sale.
 - e. Provide county Agricultural Commissioners with copies of second certification, written authorization letters, and, if forming partnerships or leasing property, copies of agreements.
 - f. Commission sales and buying and selling between certified producers is prohibited.

V. VIOLATIONS' PROCEDURE

1. Whenever the Market Manager, in good faith, believes a seller has violated the rules and regulations of the market, or regulations of San Bernardino County Public Health, State Direct Marketing: the Market Manager can issue a written or verbal warning or suspend the seller for one market day. Outrageous behavior or intoxication are grounds for immediate removal from the market for that market day.
2. Upon subsequent violation, the Market Manager can suspend the seller for 30 days.
3. The seller has the right to appeal the removal or suspension to the Grand Terrace Market Night.

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4. Any serious violation will be reported to the Agricultural Commissioner of Public Health Department, as appropriate.
5. If the Grand Terrace Chamber of Commerce Market determines that the seller has violated the permit conditions, it may extend the suspension period to a maximum of 60 days. The Grand Terrace Chamber of Commerce Market Night may indefinitely suspend or revoke the privilege of any seller whose privileges have been suspended more than twice in a two year period.

VI. NONCERTIFIED AGRICULTURAL PRODUCTS

1. Processed foods (non-certifiable agricultural products) may be sold at the Grand Terrace Market Night.
2. The Market Manager must have copies of all documentation, which verifies sellers of processed foods comply with production requirements of the San Bernardino County Health Code.
3. Certified Producers Certificates listing the certified source of the processed product and a health permit verifying that the processing facility is an approved source are the Documents that are needed at the point of sale.

VII. NON-CERTIFIABLE, NON-AGRICULTURAL PRODUCTS

1. During the season, there will be space assigned, at the discretion of the market Manager, for hand crafted items and processed foods.
2. Any product requiring a Department of Health certificate must post that certificate at the point of sale.
3. All processed food product food vendors must follow all food handling and sampling guidelines set by the Department of Health.

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4. All processed food product vendors are required to carry at least \$1,000,000 in product liability insurance.
5. All craft items must be crafted by the seller.
6. All arts & craft vendors and certain food vendors (hot foods to go and carbonated drinks) must obtain a "Resale Permit"

VIII. NON-PROFIT GROUPS

1. Local community groups which are related to the Chamber of Commerce or school related, shall be allowed at the market when space is available, at the discretion of the market manager. Request for space from religious organizations or entities is limited to already established churches/synagogues/mosques/houses of worship located in the city of Grand Terrace.
2. Any approved group must abide by the market rules, particularly section D. #1 regarding proper conduct.
3. Approved groups shall confine their activity to their assigned space.

X. FEES

Yearly Application Processing Fee for all vendors: \$0.00

Produce Booth: \$10.00 single space, per evening - \$20.00 Outside of Grand Terrace vendors

Arts/Crafts Booth: \$10.00 single space, per evening - \$20.00 Outside of Grand Terrace vendors

Food Booth: \$10.00: single space, per evening - \$20.00 Outside of Grand Terrace vendors

Non-tangible Services booth: \$10.00: single space, per evening - \$20.00 outside of Grand Terrace vendors.

(No refunds will be given for any cancellations.)

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XI. GRAND TERRACE MARKET NIGHT BYLAWS AGREEMENT

By initialing pages 1 through 8 of this document and signing on the bottom of this page, I promise to adhere to the Market Night Bylaws guidelines. I agree to defend, hold harmless and indemnify the City of Grand Terrace, its officers and employees, The Grand Terrace Chamber of Commerce Market Night officers from and against any and all claims or damages and any or all loss, provided such claim, liability or loss arises in whole or in part by my own act of omission or that of my employee or agent. The signature page is on the market application, this must be signed and dated and returned to the Market Manager **prior to selling** at the Market in 2009.

Vendor Name: _____

Signature / Date: _____